



grant aided heating installers' network

P O Box 12, Haslemere, Surrey GU27 3AH

Tel: 01428 654011; fax: 01428 651401

E-mail: info@gainassociation.org.uk; www.gainassociation.org.uk

Revised: 1 August 2010

MEMBERSHIP APPLICATION PACK

1. ASSOCIATION OBJECTIVES

- providing a collective, united voice:
 - to advance the working partnership with scheme managers;
 - to present the heating and renewables installers' collective viewpoint, thus promoting understanding whilst saving scheme managers' time;
 - to provide an opportunity to discuss the specification and technical issues with the scheme managers, to negotiate on behalf of installers, particularly where new legislation results in extra cost, i.e. compliance with Building Regulations and gas safety regulations, etc;
 - to communicate with DECC in order to understand the policies behind the various schemes, and put forward any need for change;
 - to promote the benefits of employing a GAIN member to Registered Social Landlords;
 - to promote and extend the market for GAIN members, including the small to medium commercial market;
 - to generally increase business for GAIN members.
- to generate positive reporting in the Press, on grant schemes from the installers' viewpoint, and to counter adverse publicity;
- to facilitate sub-groups to cover different aspects, i.e. a technical committee to take up matters with scheme managers, and a marketing committee;
- to communicate policy matters to Members via reports and news bulletins - through the annual seminar - and through its meetings encourage networking and shared knowledge to resolve any problems.

2. MANAGEMENT BOARD/OFFICERS

- Bryan Glendinning, CRE8 Energy Group Ltd (Chairman)
- Andy Cameron, Darfield Heating Services Ltd
- Steve Belfield, Domestic & General Insulation Ltd
- Fergus Comiskey, Kershaw Contracting Services Ltd
- Monique Purdy, The Insulation Company Ltd
- Gordon Green, Wessex Electricals (Shaftesbury) Ltd
- Lee Rowlinson, Compass Gas Ltd
- Dave Wills, Premier Energy Solutions (Technical Committee Chairman)

Secretariat: Gillian Alder / Leonie Onslow / Alan Onslow

3. MEMBERSHIP

- Heating and renewables installers serving the grant and other markets throughout the UK (Warm Front, NEST in Wales, Warm Deal in Scotland, Warm Homes in Northern Ireland, CERT, CESP, DECC's Low Carbon Buildings Programme, and local authority schemes etc)
- Scheme managers, manufacturers, distributors and energy suppliers are also invited to join.

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CRITERIA FOR MEMBERSHIP	
1.	<p>FULL MEMBERS: Installers of heating and renewables systems and equipment under a recognised grant scheme.</p> <ul style="list-style-type: none"> ■ To be Gas Safe and/or NICEIC Registered (as appropriate – heating installers only) ■ To be MCS Registered (as appropriate – microgeneration installers only) ■ To hold Public & Employer's Liability Insurance Cover (of at least £2M) ■ To have been trading successfully for at least two years*, with at least one year's set of audited accounts (* Organisations who have not traded for two years may apply for Affiliate membership) ■ To agree to be bound by the GAIN Code of Conduct ■ To confirm that neither the company, nor any of its directors or partners, nor any associated company have at any time been convicted under the Trading Standards Act or for fraud or any other criminal activity. ■ To confirm that none of the directors, principals or partners, have at anytime been directors of a company involved in the same industry, which has ceased trading or has been liquidated without obligations to all creditors being discharged in full ■ To have, or be committed to achieving within 24 months of acceptance for membership, a recognised qualitative award from the following: <ul style="list-style-type: none"> ○ Investors in People; ○ Investors in Excellence; ○ ISO 9001:2000 – QA; ○ ISO 14001 (Environmental); ○ OHSAS 18001 (H & S); ○ Corgi Certification Scheme (the quality scheme beyond basic registration) ■ To hold Customer Care Policy approved by GAIN* ■ To supply one financial and two trade references, if required* – and preferably be sponsored by a GAIN member ■ To agree to a visit by a GAIN member if required, prior to formal acceptance of the membership application* (* not generally required for Warm Front approved installers)
2.	<p>ASSOCIATE MEMBERS: Managing agents, manufacturers, suppliers, distributors, energy suppliers and others – to be invited to join at the discretion of the Council</p> <ul style="list-style-type: none"> ■ To agree to recognise the principles of the GAIN Code of Conduct
3.	<p>AFFILIATE MEMBERS: To be open to any organisation that currently cannot fulfil the two years trading or the qualitative award criteria, but who would otherwise be appropriate for full membership, and who is committed to all the aspects of membership criteria, and who is happy to be subject to a visit by a GAIN member, if required, prior to acceptance of application for Affiliate membership.</p>



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MEMBERSHIP APPLICATION FORM		TICK
1. Membership Category:		
<ul style="list-style-type: none"> ▪ <u>Full Members</u>: Heating and/or renewable installers approved to service recognised grant schemes, who have been trading for two years and meet the Association's criteria 		
<ul style="list-style-type: none"> ▪ <u>Associate Members</u>: Managing agents, manufacturers, suppliers & distributors to the heating industry 		
<ul style="list-style-type: none"> ▪ <u>Affiliate Members</u>: Installers, who have been trading for less than two years, or not yet attained a qualitative award, but who meet the Association's other criteria 		
2. Organisation details:		
Name of Organisation:		
Address:		
Tel:	Fax:	
General E-mail:	Web:	
Contact:	Position:	
Direct E-mail for above Contact:		
Radius or area served:		
PRODUCTS/SERVICES OFFERED: We carry out the following installations, which we should like listed:		
Heating installations	<input type="checkbox"/>	
Solar panels	<input type="checkbox"/>	

MEMBERSHIP APPLICATION FORM**TICK**

Photovoltaic panels	<input type="checkbox"/>
Wind turbines	<input type="checkbox"/>
Heat pumps – ground source	<input type="checkbox"/>
Heat pumps – air source	<input type="checkbox"/>
Cavity wall insulation	<input type="checkbox"/>
Internal wall linings	<input type="checkbox"/>
Loft insulation	<input type="checkbox"/>
Draught proofing	<input type="checkbox"/>
Other	<input type="checkbox"/> Please state _____

3. (a) Manufacturers/Suppliers/Distributors/Managing Agents (Complete for Associate Membership):

(i) We supply the following products to the industry (give brands & product types):

(ii) We agree to abide by the principles of the Association's Code of Conduct

3. (b) Contractors' Background (Complete as applicable for Full & Affiliate Membership):(i) We confirm we are a heating installer participating in grant-aided Schemes approved for:

- Warm Front, Warm Deal & Warm Homes, by Eaga

- NEST, Wales

- CERT/CESP by

Give energy suppliers:-

- Local authority schemes by

Give local authorities:-

We are registered by:

- Gas Safe

- NICEIC

Type of heating installed:-

MEMBERSHIP APPLICATION FORM				TICK	
(ii) We are a <u>renewables installer</u> registered for the following grant schemes:					
We are registered by Microgeneration Certification Scheme					
We apply products to these standards:					
(iii) We hold Public & Employer's Liability Insurance cover of at least £2M					
(iv) We have been trading successfully for _____ years (<i>please complete</i>) and enclose our most recent audited accounts (<i>please enclose</i>)					
(v) We agree to abide by the Association's Code of Conduct					
(vi) We confirm that neither the organisation, nor any of its directors or partners, nor any associated company has at any time been convicted under the Trading Standards Act, or for fraud, or any other criminal activity.					
(vii) We confirm that none of our directors, principals or partners, have at anytime been directors of a company involved in the same industry, which has ceased trading, or has been liquidated without obligations to all creditors being discharged in full.					
(viii) We hold, or are committed to achieving a recognised qualitative award from one of the following: NB: Affiliate membership available where committed to attaining award within two years of application.					
	H	C		H	C
■ Investors in people			■ Investors in excellence		
■ ISO 9001: 2000 – QA			■ ISO 14001 (Environmental)		
■ OHSAS 18001 (H&S)			■ Corgi Certification Scheme **		
NB: Please tick first box where Award already held and supply copy of Certificate (marked H); second where committed to achieve (C).					
** Please note the Corgi Certification Scheme is the qualitative award beyond basic registration.					
ALL APPLICANTS TO COMPLETE:					
(ix) We enclose our Customer Care Policy to be approved by GAIN – or confirm approved by:-					
■ Eaga			■ Under CERT/CESP		

MEMBERSHIP APPLICATION FORM**TICK**

(x) Trade References:

One financial: Contact name:

Organisation:

Tel:

E-mail:

Two trade:

Contact name:

Contact name:

Organisation:

Organisation:

Tel:

Tel:

E-mail:

E-mail:

(xi) We agree to a visit by an authorised Member of GAIN, should this be required

4. Sponsors: (Complete if possible):

The following GAIN members may be willing to sponsor us:

5. Fees:

Non-refundable Joining fee (all organisations)

£100 + VAT

NB: Cheques to be made payable to GAIN

Subscriptions

- Full & Affiliate Members

£500 + VAT

Or by Standing Order @ £50 + VAT per month for 11 months.

- Associate

£1000 + VAT

6. Enclosures (to come in with application):**All applicants:-**

£100 joining fee + £20.00 VAT = £120.00

Evidence of holding a qualitative award (where applicable & as listed above under viii)

Contractors:-

Evidence that currently on recognised grant scheme

Evidence of Gas Safe or NICEIC Registration (heating installers only)

Copy of Public & Employer's Liability Certificate

Most recent audited accounts

Customer care policy (unless Warm Front or other Eaga scheme installer)

Signed:**Date:****Name:****Organisation:**